

P.O. Box 65816 Salt Lake City, UT 84165

Phone: 801.975.7272 Fax: 801.908.6425 www.deserttech.com

EXAMPLE LE TRANSFER LETTER

April 15, 2015

Desert Tech LLC 1995 W Alexander Street West Valley City, Utah 84119

To whom it may concern;

The (insert your LE agency) is purchasing the following items from Desert Tech LLC:

Include all models and calibers you are purchasing or will be transferred to you

Only (LE agency) officers will be using the items listed. All officers are in good standing with the (LE agency) department and have no criminal backgrounds.

If you have any questions, please feel free to contact me via email at yourLEagency@lawenforcement.com or by phone at 801-123-456

Sincerely,

Chief John Doe

Law Enforcement Agency